

Coded Note Number: **C3025**

Revision Level: **C001**

Date: **March 31, 2014**

**Title: FACTORY ELECTRICAL SHIPBOARD MEASUREMENT EQUIPMENT CALIBRATION
CERTIFICATION**

A calibration certification is required. Equipment shall be shipped to NNS within 30 days of calibration date.

Calibration Certification Requirements:

Calibration certification shall include the following information for each item requiring calibration:

1. Vendor part or model number
2. Device serial number
3. Responsible signature (of person performing calibration)
4. Signatory person's position
5. Calibration Facility Company (activity) name
6. Location where calibration was performed
7. Date of calibration
8. Expiration date of calibration (or how many years the issued certification is in effect)
9. A statement that the standards used for the calibration are, traceable to National Institute of Standards and Technology (NIST), and that the supplier's calibration system, meets the requirements of ISO 17025 or ISO 10012-1.
10. Environmental conditions under which calibration was performed
11. Actual test point readings up scale and down scale for a minimum of five (5) equally spaced test points, substantiating that subject instrument meets manufacturer's advertised accuracy

Submit Calibration Certification as follows:

- E-mail a copy to: O43CalibrationServic@hii-nns.com, or
- Mail to (only if e-mail unavailable):

Newport News Shipbuilding
Electrical Calibration Shop, Department 043
Building 64-2
4101 Washington Avenue, Newport News, VA 23607
PHONE: 757-380-7627