

Coded Note Number: **ICZ14**

Revision: **C001**

Date: **November 2, 2018**

Title: **CHEMICAL AND MECHANICAL TEST REPORTS FOR LEVEL I MATERIAL**

1. Certified test reports are required for the chemical composition and the mechanical properties (tensile, elongation, hardness, etc.) of this Purchase Order (PO) item. Certified test reports shall be provided to Newport News Shipbuilding (NNS) with each shipment of this PO item.
2. Certified test reports are essential for the acceptance of material by NNS and shall be provided for the PO items to which they apply. By entering into this PO, the Supplier agrees that NNS may withhold payment of invoices until test reports are completed, certified, and received by NNS.
3. Reports shall be those issued by the organization performing the tests or exact copies. Data transcribed to another organization's form(s) is not acceptable. Copies of test reports shall be clear, legible, and of first-rate quality.
4. Certified test reports shall include the following:
 - 4.1. Specification and revision to which the material was tested.
 - 4.2. Numerical value for each element prescribed for the chemical composition.
 - 4.3. Numerical value for each mechanical property prescribed for the material.
 - 4.4. The name, title, and signature of the authorized company representative.
 - 4.4.1. The signature of the company representative should be hand written. In cases where a hand written signature is impractical, a mechanically reproduced signature (e. g. printed, stamped, typewritten, engraved, photographed / lithographed, or generated by computer) is acceptable.
 - 4.5. A signed positive (i.e. unqualified) certification statement by the testing facility that indicates the test data is in compliance with the specification requirements. (e.g. "The results reported on this test report represent the actual attributes of the material furnished and indicate full compliance with all applicable specification requirements")
 - 4.6. Document markings to make them readily identifiable to NNS PO and PO item number(s) for the material to which they apply. Each document shall be marked with the NNS PO and PO item number(s) or a documentation package provided that indexes the documents to identify the PO and PO item number(s) for each document.

5. In cases of foreign certification, all values shall be converted into U.S. units of measure and annotated on the furnished foreign certifications, if space permits, or placed on an addendum in the same format as the foreign certification data. Such conversion shall be identified as to origin with name, title and signature of the authorized representative of the company making the conversion.
6. When the raw material mechanical properties are altered, the original certification data report shall be over-stamped as shown in Appendix Q-DoD. Annotation on a separate certification in lieu of over-stamping the original certified test report is prohibited.

Revision History Table		
Rev	Description	Revision Date
C001	Initial Issue.	11/2/2018