

Coded Note Number: LI105

Revision: **C003**

Date: **January 21, 2014**

Title: COMMERCIAL OFF-THE-SHELF (COTS) TECHNICAL MANUAL FOR APPROVAL

**This revision history is provided for convenience and does not alleviate the supplier's responsibility with understanding and complying with the full coded note.**

**Bolded font indicates changed/added content**

**[Text deleted] inserted in the document indicates the removal of content**

**This requirement may be satisfied by one of the following methods.**

**1. TECHNICAL MANUAL(S) SUBMITTAL:**

**Submit** commercial manual for approval within 30 days after receipt of this purchase order.

**Include clearly marked on the submittal:**

- a. This** current purchase order/item number(s),
- b. NN** Material Number(s),
- c.** This coded note number,
- d.** The drawing number/revision.

In the event the scheduled date for submittal cannot be met, the supplier shall provide a complete list of all documents and revisions to be used in advance of submittal. Full compliance to this submittal requirement is expected.

**2. NOTIFICATION OF (UNLISTED) APPROVED/PENDING APPROVAL TECHNICAL MANUAL(S):**

If **previous** approval has been obtained from NNS **OR the technical manual has been submitted and is pending approval from NNS** but the technical manual number and revision is **not listed** on this purchase order/item, re-submittal of the drawing is not required. **Submit notification of the previous OR pending approval, including 1.a. through d. above and the PO and item number of the previous submittal. For previously approved technical manual, also include the previous approval letter number/identification.**

**3. USE OF (LISTED) APPROVED TECHNICAL MANUAL(S):**

If the technical manual and revision used **is listed** on this purchase order/item, this requirement is satisfied, the supplier is authorized to perform work and no submittal is required.

Documents/extensions shall be submitted as follows:

SPARS (Shipbuilding Partners and Suppliers) enabled suppliers are required to submit through [SPARS](#)

All other suppliers shall submit via:

e-mail to [pmo@hii-nns.com](mailto:pmo@hii-nns.com)

**or mail to:**

Newport News Shipbuilding

4101 Washington Ave.

Newport News, VA 23607

Attn: E45 Software Coordinator

Bldg. 902-2