

M1360  
Revision Level C002  
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T/M CHANGE/A&PR PAGES, PRELIMINARY

**FORWARD DELIVERABLES HEREIN TO:**

**AMSEC LLC,  
5200 West Mercury Blvd  
Suite 250  
Hampton, VA 23605**

**ATTN: Source Document Review Supervisor**

QUANTITY: TWO DRAFT COPIES OF PRELIMINARY FOR NNS  
REVIEW/APPROVAL. ONE WINDOWS COMPATIBLE DIGITAL COPY  
(3.5-INCH DISK, CD-ROM, OR 100 MB ZIP DISK).  
FOUR PAPER COPIES.

PRELIMINARY TECHNICAL MANUALS/CHANGE PAGES/APPROVAL AND PROCUREMENT  
(A & PR) PAGES SHALL BE PREPARED IN ACCORDANCE WITH APPENDIX E.

NEWPORT NEW SHIPBUILDING AND AMSEC LLC, LOGISTICS SUPPORT, CARRIER  
DIVISION WILL REVIEW THE DRAFT COPIES AND RETURN A REVISED DRAFT TO  
THE VENDOR FOR:

- (1) REWORK AND RE-SUBMITTAL (IF DISAPPROVED)
- (2) FOUR PAPER COPIES OF THE REVISED PRELIMINARY (IF APPROVED)
- (3) ONE DIGITAL COPY OF REVISED PRELIMINARY SUBMITTAL

AFTER TECHNICAL REVIEW BY THE NAVY, A MARKED UP COPY OF THE  
PRELIMINARY SUBMITTAL WILL BE RETURNED TO THE VENDOR FOR:

- (1) DEVELOPMENT OF CAMERA-READY MATERIAL (IF APPROVED)
- (2) CORRECTION AND RE-SUBMITTAL (IF DISAPPROVED)

CONTACT AMSEC LLC, LOGISTICS SUPPORT, CARRIER DIVISION AT (757)  
896-5295, PRIOR TO DEVELOPING NEW MANUALS OR MODIFYING A NAVY  
APPROVED MANUAL. DEVELOP TEXT AND ARTWORK USING MICROSOFT WORD AND  
NATIVE AUTOCAD (\*.DXF/\*.DWG FORMAT WITH ACCOMPANYING PAPER PROOF  
COPY). BEFORE DEVELOPING OR SHIPPING ELECTRONIC SOURCE FILES CONTACT  
AMSEC LLC TO VERIFY COMPATIBILITY WITH OUR ELECTRONIC PUBLISHING  
SYSTEM. PLEASE PROVIDE INTERNET ADDRESSES FOR SOURCE INFORMATION  
REGARDING THE EQUIPMENT SUPPLIED ON THIS PURCHASE ORDER (VENDOR WEB  
PAGES, FAQ SHEETS, TECHNICAL SUPPORT, AND POINTS OF CONTACT).

NOTES:

DEVELOP NEW MANUALS ONLY IF EXISTING NAVY APPROVED MANUALS CANNOT BE  
MODIFIED BY A CHANGE PACKAGE. A CHANGE PACKAGE MUST BE DEVELOPED IF  
AN APPROVED TECHNICAL MANUAL (MANUAL) EXISTS.

- (1) BEFORE MODIFYING AN EXISTING NAVY APPROVED MANUAL, CONTACT  
AMSEC LLC WITH THE NAVSEA NUMBER/TMIN OF THE MANUAL TO BE  
USED WITHIN 30 BUSINESS DAYS OF RECEIVING THE PURCHASE ORDER.
- (2) EXTENDING AN ALREADY EXISTING NAVY APPROVED MANUAL BY  
DEVELOPING AN APPROVAL AND PROCUREMENT RECORD (A & PR) PAGE  
MAY ONLY OCCUR IF THE EXISTING NAVY APPROVED MANUAL COVERS  
THE EQUIPMENT BEING PURCHASED BY THIS PURCHASE ORDER IN ITS  
ENTIRETY WITHOUT CHANGE TO ANY FRONT MATTER, TEXT,

- ILLUSTRATIONS, DRAWINGS, OR PART NUMBERS.
- (3) DRAFT COPIES OF PRELIMINARY MANUALS/CHANGE PAGES/A & PR PAGES MUST BE SUBMITTED TO NEWPORT NEWS SHIPBUILDING, SOURCING DEPARTMENT WITHIN 120 DAYS AFTER RECEIPT OF PURCHASE ORDER, OR AT LEAST 45 BUSINESS DAYS PRIOR TO SHIPMENT OF THE EQUIPMENT, WHICHEVER IS EARLIER.

CALL AMSEC LLC FOR ADDITIONAL INFORMATION:  
(757) 896-5295 (VOICE)  
(757) 896-5237 (FAX)