

Coded Note Number: **Q4050**

Revision: **C007**

Date: **January 22, 2014**

Title: **NEW EQUIPMENT SHOP TEST PROCEDURE**

This revision history is provided for convenience and does not alleviate the supplier's responsibility with understanding and complying with the full coded note.

Bolded font indicates changed/added content

[Text deleted] inserted in the document indicates the removal of content

The specification that governs this equipment requires that each unit be tested. The tests are designed to ensure that the equipment meets the performance requirements. The test may be called shop test, performance test, routine test or acceptance test, the key phrase that identifies this requirement is "testing requirements for each unit".

This requirement may be satisfied by one of the following methods.

1. PROCEDURE SUBMITTAL:

Submit all **new** equipment test procedure **and/or any listed procedures if revised subsequent to the last approval** for approval within 30 days after receipt of this purchase order. The procedure shall describe the test setup, instrumentation, test process and acceptance criteria with associated tolerances. The procedure, as a minimum, shall include those attributes to be tested "for each unit" in the applicable component specification. Testing shall not be accomplished unless the equipment test procedure has been approved by NNS. **Include clearly marked on the submittal:**

- a.** This current purchase order/item number(s),
- b.** NN Material Number(s),
- c.** This coded note number,
- d.** The procedure number/revision.

In the event the scheduled date for submittal cannot be met, the supplier shall provide a complete list of all documents and revisions to be used in advance of submittal. Full compliance to this submittal requirement is expected.

2. NOTIFICATION OF (UNLISTED) APPROVED/PENDING APPROVAL TEST PROCEDURE(S):

If **previous** approval has been obtained from NNS **OR the procedure has been submitted and is pending approval from NNS** but the procedure number and revision is not listed on this purchase order/item, re-submittal of the procedure is not required. **Submit notification of the previous OR pending approval, including 1.a. through d. above and the PO and item number of the previous submittal. For previously approved procedures, also include the previous approval letter number/identification.**

3. USE OF (LISTED) APPROVED PROCEDURE(S):

If the procedure and revision used is listed on this purchase order/item, this requirement is satisfied, the supplier is authorized to perform work and no submittal is required.

The above requirements do not relieve the seller of his responsibility to comply with the specification requirements of the purchase order.

Documents/extensions shall be submitted as follows:

SPARS (Shipbuilding Partners and Suppliers) enabled suppliers are required to submit through <https://spars.huntingtoningalls.com/ngcspars/Auth>

All other suppliers shall submit via:

e-mail to pmo@hii-nns.com

or **mail to:**

Newport News Shipbuilding

4101 Washington Ave.

Newport News, VA 23607

Attn: E45 Software Coordinator

Bldg. 902-2