

Coded Note Number: **Q4050**

Revision: **C009**

Date: **July 17, 2016**

Title: **SHOP TEST PROCEDURE FOR APPROVAL**

This revision history is provided for convenience and does not alleviate the supplier's responsibility with understanding and complying with the full coded note.

Change from Revision C008 is removing e-mail address submittal option.

Bolded font indicates changed/added content.

[Text deleted] inserted in the document indicates the removal of content.

The required test may be called shop test, performance test, routine test or acceptance test, the key phrase that identifies this requirement is "testing requirements for each unit".

Options to satisfy this requirement are:

1. Procedure submittal for approval.
2. Procedure previously submitted, pending approval.
3. Procedure previously approved.

1. PROCEDURE SUBMITTAL:

Submit all new equipment test procedure and/or any listed procedures if revised subsequent to the last approval for approval within 30 days after receipt of this PO. The procedure shall describe the test setup, instrumentation, test process and acceptance criteria with associated tolerances. The procedure, as a minimum, shall include those attributes to be tested "for each unit" in the applicable component specification. Testing shall not be accomplished unless the equipment test procedure has been approved by NNS. Include clearly marked on the submittal:

- a) Current PO and item number(s)
- b) NNS Material Number(s)
- c) This coded note number
- d) The procedure number and revision

In the event the scheduled date for submittal cannot be met, the supplier shall provide a complete list of all documents and revisions to be used in advance of submittal. Full compliance to this submittal requirement is expected.

2. NOTIFICATION OF (UNLISTED) APPROVED/PENDING APPROVAL TEST PROCEDURE(S):

If previous approval has been obtained from NNS or the procedure has been submitted and is pending approval from NNS but the procedure number and

revision is not listed on this PO and item, re-submittal of the procedure is not required. Submit notification of the previous or pending approval, including 1.a. through d. above and the PO and item number of the previous submittal. For previously approved procedures, also include the previous approval letter number/identification.

3. USE OF (LISTED) APPROVED PROCEDURE(S):

If the procedure and revision used is listed on this purchase order and item, this requirement is satisfied, the supplier is authorized to perform work and no submittal is required.

The above requirements do not relieve the seller of his responsibility to comply with the specification requirements of the purchase order.

Documents/extensions shall be submitted as follows:

SPARS (Shipbuilding Partners and Suppliers) enabled suppliers are required to submit through <https://spars.huntingtoningalls.com/ngcspars/Auth>

All other suppliers shall submit via:

[Text deleted]

mail to:

Newport News Shipbuilding
4101 Washington Ave.
Newport News, VA 23607
Attn: E45 Software Coordinator
Bldg. 902-2