

Coded Note Number: **T1780**

Revision: **C002**

Date: **November 1, 2015**

Title: **SINGLE PART PACKING AND IDENTIFICATION**

This revision history is provided for convenience and does not alleviate the supplier's responsibility with understanding and complying with the full coded note.

Change from Revision C001. Addition of identification of Preventive Maintenance required on packing list.

Bolded font indicates changed/added content.

[Text deleted] inserted in the document indicates the removal of content.

Each unit of this Material Number comprises a single part that shall be separable from all other parts with the same Material Number for purposes of storage and movement. Each unit part shall be contained in its own package when necessary to enable protection from the environment and stability against tipping or shifting when stored or moved as a separate part. The package shall be marked or labeled on the outside with the Purchase Order number, the Purchase Order Item number, and the Material Number. For non-packaged parts, the part shall be tagged with this same information.

Unit parts of this Material Number can be packed together or with units of other Material Numbers in a shipping package or on a shipping pallet, unless the weight of a unit part exceeds fifty pounds. For shipping packages, the Purchase Order number, the Purchase Order Item number, the Material Number, and the quantity of unit parts contained in the shipping package shall be marked or labeled on the outside of the shipping package.

Each unit part shall be tagged with the associated drawing number and drawing item number or the reference part number, as well as the description, so as to be identifiable when removed from its packaging. When securely bagged or wrapped within a package, a label on the bag or wrap meets this requirement.

A Packing List shall be affixed to the outside of each shipping package containing one or more of these unit parts, and shall contain the Purchase Order number, the Purchase Order Item number, the Material Number, and the quantity of unit parts contained in the package, as well the tagging information of the part.

The packing list shall indicate Preventative Maintenance is required, when maintenance is required:

- **During long term storage to maintain the item in like new condition.**
- **When the purchase order indicates that Preventative Maintenance is required.**

When the unit part exceeds fifty pounds in weight, each unit shall be shipped one to a pallet or shall have a forklift interface built into its package.

The use of yellow wrapping material and attached yellow protection devices, such as caps and plugs, is strictly prohibited.

Packing shall ensure maintenance of the degree of cleanliness required for the part until delivered and accepted at the shipping destination.