

Coded Note Number: **T1790**

Revision: **C002**

Date: **November 1, 2015**

Title: **KITTED PARTS PACKING AND IDENTIFICATION**

**This revision history is provided for convenience and does not alleviate the supplier's responsibility with understanding and complying with the full coded note.**

**Change from Revision C001. Addition identification of Preventive Maintenance required on packing list.**

**Bolded font indicates changed/added content.**

**[Text deleted] inserted in the document indicates the removal of content.**

Each unit of this Material Number comprises a kit that contains two or more loose parts or subassemblies, and shall be in a self-contained package that shall be separable from all other units of the same Material Number. Each unit package of this Material Number shall be marked or labeled on the outside with the Purchase Order number, the Purchase Order Item number, and the Material Number.

Unit packages of this Material Number can be packed together or with units of other material numbers in a shipping package, unless the weight of a unit package exceeds fifty pounds. The Purchase Order number, the Purchase Order Item number, and the Material Number shall be marked or labeled on the outside of the shipping package, and the quantity of unit packages contained in the shipping package shall be included on the marking or labeling.

Each part and subassembly contained in a unit package of this Material Number shall be separately tagged with the associated drawing number and drawing item number or the reference part number, as well as the description, so as to be identifiable when removed from its packaging. When securely bagged or wrapped within a package, a label on the bag or wrap meets this requirement.

A Packing List shall be affixed to the outside of each unit package of this material number and shall contain the Purchase Order number, the Purchase Order Item number, and the Material Number, as well as an itemized list of all parts contained in the package with their tagging information and quantity.

**The packing list shall indicate Preventative Maintenance is required, when maintenance is required:**

- **During long term storage to maintain the item in like new condition.**
- **When the purchase order indicates that Preventative Maintenance is required.**

When the unit package exceeds fifty pounds in weight, each unit shall be shipped one to a pallet or shall have a forklift interface built into its package.

The use of yellow wrapping material and attached yellow protection devices, such as caps and plugs, is strictly prohibited.

Packing shall ensure maintenance of the degree of cleanliness required for the parts in the kit until delivered and accepted at the shipping destination.