

Coded Note Number: **V1010**

Revision: **C009**

Date: **July 17, 2016**

Title: **VENDOR INFORMATION REQUESTS**

This revision history is provided for convenience and does not alleviate the supplier's responsibility with understanding and complying with the full coded note.

Change from Revision C008 is removing e-mail address submittal option.

Bolded font indicates changed/added content.

[Text deleted] inserted in the document indicates the removal of content.

The purchaser shall be advised of and review for acceptance all departures and all proposed departures from the requirements specified herein. Requests are to comply with the section in our Appendix "A" titled "Vendor Information Requests". Examples of departures include but are not limited to: changing specifications; offering an alternate vendor model/type/style/ or part number; using later or earlier issues of specifications (both primary and sub-tier); non-compliance with drawing requirements; requests for repair welding; weights exceeding those given in quotation; etc.

Technical justification is required for each requested departure and/or proposed departure from the requirements of this purchase order. Requests must be submitted as soon as possible following discovery of the departure. Shipment of nonconforming material without obtaining prior approval from the purchaser is prohibited.

Requests for exception to the following Specialty Metals DFAR clauses must include a properly completed Specialty Metals Information Checklist, form NN 9647 (available at http://supplier.huntingtoningalls.com/sourcing/po_forms.html):

DFAR 252.225-7008, "Restriction on Acquisition of Specialty Metals"

DFAR 252.225-7009, "Restriction on Acquisition of Certain Articles Containing Specialty Metals"

Vendor Information Requests (VIR) Form 3409 shall be submitted as follows:

SPARS (Shipbuilding Partners and Suppliers) enabled suppliers are required to submit through [SPARS](#).

All other suppliers shall submit via:

[Text deleted]

Mail to:

Newport News Shipbuilding

4101 Washington Ave.

Newport News, VA 23607

Attn: E45 Software Coordinator

Bldg. 902-2

Submissions received by other means may be rejected. A copy of each resolved and approved VIR applicable to a material item must be included with each shipment of material.