

Coded Note Number: **V1010**

Revision: **C014**

Date: **April 15, 2025**

Title: **VENDOR INFORMATION REQUESTS**

1. The purchaser shall be advised of and review for acceptance all departures and all proposed departures from the requirements specified herein. Requests are to comply with the section in our Appendix "A" titled "Vendor Information Request". Examples of departures include but are not limited to:
 - a) changing specifications;
 - b) offering an alternate vendor model/type/style/ or part number;
 - c) using later or earlier issues of specifications (both primary and sub-tier);
 - d) non-compliance with drawing requirements;
 - e) requests for repair welding;
 - f) weights exceeding those given in quotation; etc.
2. Technical justification is required for each requested departure and/or proposed departure from the requirements of this purchase order. Requests must be submitted as soon as possible following discovery of the departure. Shipment of nonconforming material without obtaining prior approval from the purchaser is prohibited.
3. Requests for exception to the following Specialty Metals DFAR clauses must include a properly completed Specialty Metals Information Checklist, form NN 9647 (available at http://supplier.huntingtoningalls.com/sourcing/po_forms.html):
 - DFAR 252.225-7008, "Restriction on Acquisition of Specialty Metals"
 - DFAR 252.225-7009, "Restriction on Acquisition of Certain Articles Containing Specialty Metals"
4. Vendor Information Requests (VIR) shall be submitted as follows:
 - 4.1. SPARS (Shipbuilding Partners and Suppliers) enabled suppliers are required to submit through [SPARS](#).
 - 4.2. All other suppliers shall submit Form 3409 via mail to:

Newport News Shipbuilding (NNS)
4101 Washington Ave.
Newport News, VA 23607
Attn: E68 Software Coordinator, Bldg. 902-2
5. Submissions received by other means may be rejected. A copy of each resolved and approved VIR applicable to a material item must be included with each shipment of material.

Revision History Table

Rev	Description	Revision Date
C010	<p><u>ADDED:</u> 1. Paragraph numbers added; coded note number and page number added to footer of each page. REASON: Change to new iDS format.</p> <p><u>REVISED:</u> 2. Removed every occurrence of previous revision control (<i>[Text deleted]</i> and bold text). REASON: Change in method of showing Coded Note revisions.</p>	6/26/2018
C011	<p>Changed to correct formatting issues.</p> <p><u>Removed:</u> 1. Footer removed from each page.</p>	7/18/2018
C012	Revised without change, to allow SAP ZIPM functionality.	08/02/2018
C013	<p><u>REVISED:</u> 1. Changed department from O52 to E68 in Section 4.2. REASON: The appropriate software coordinator is now in E68.</p>	01/14/2020
C014	<p><u>REVISED:</u> 1. Removed "Form 3409" from Section 4. 2. Added "Form 3409" to Section 4.2 REASON: Clarification to inform vendor Form 3409 is to be submitted when submitting via mail.</p>	3/20/25

This revision history is provided for convenience and does not alleviate the supplier's responsibility with understanding and complying with the full coded note.

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C010	<p><u>ADDED:</u> Paragraph numbers added; coded note number and page number added to footer of each page. REASON: Change to new iDS format.</p> <p><u>REVISED:</u> Removed every occurrence of previous revision control (<i>[Text deleted]</i> and bold text). REASON: Change in method of showing Coded Note revisions.</p>	MM/DD/YYYY