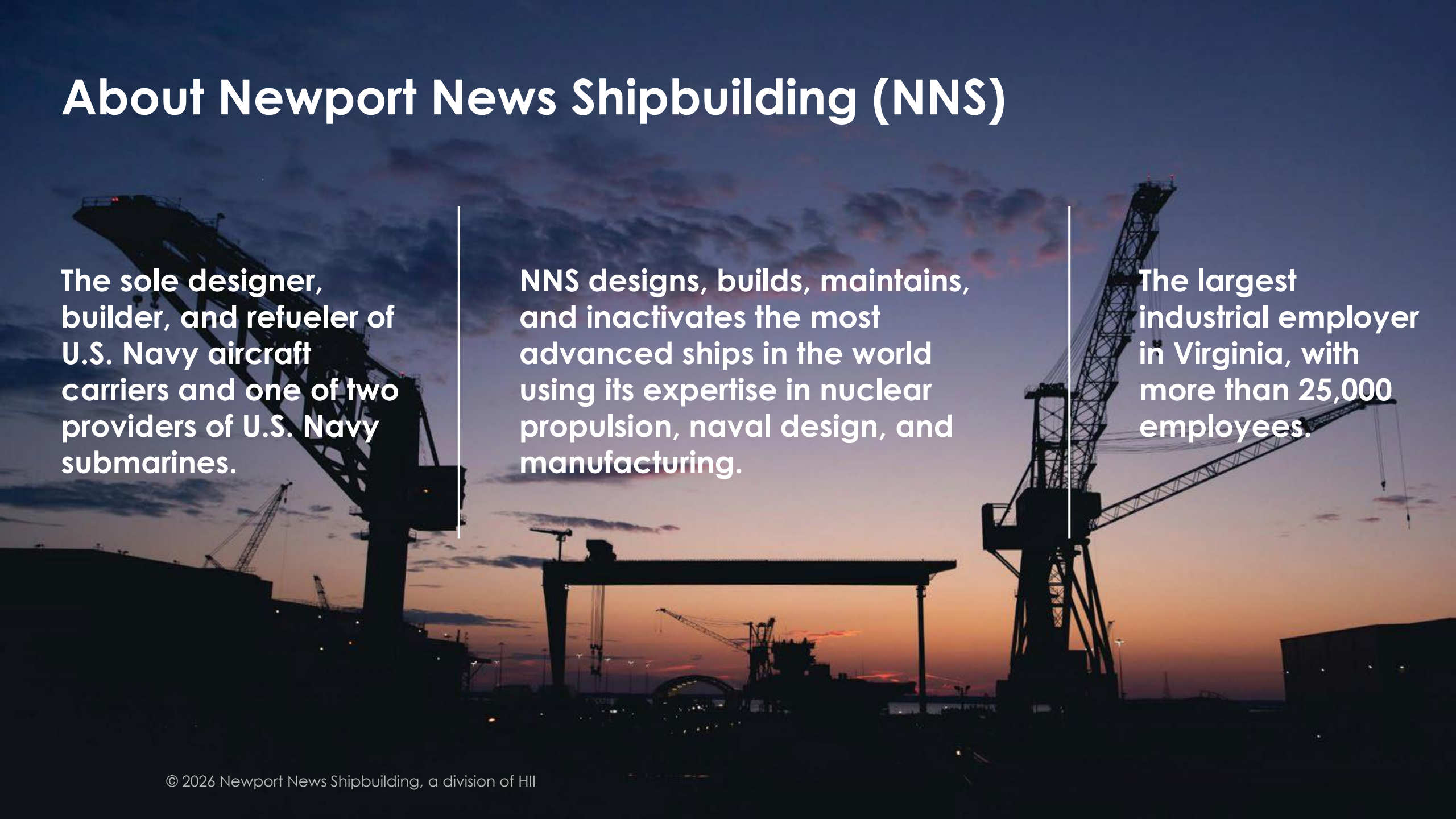
Information for Prospective Suppliers

Newport News Shipbuilding
A Division of HII

About Newport News Shipbuilding (NNS)



The sole designer, builder, and refueler of U.S. Navy aircraft carriers and one of two providers of U.S. Navy submarines.

NNS designs, builds, maintains, and inactivates the most advanced ships in the world using its expertise in nuclear propulsion, naval design, and manufacturing.

The largest industrial employer in Virginia, with more than 25,000 employees.

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NNS Navy Programs



New Carrier Construction
(CVN 80/81/82)



John F. Kennedy (CVN 79)
Delivery 2026



Refueling & Complex Overhaul (RCOH)
USS Harry S. Truman (CVN 75)



Virginia-Class Submarines (VCS)
13 Boats Under Contract



Worldwide Fleet Support
Working on all Nimitz-class CVNs, USS Gerald R. Ford (CVN 78), & all submarine classes



Columbia-Class Submarines (CLB)
2 Boats Under Contract

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NNS Buying Offices

- Raw Material
- Valves, Valve Actuators, Fittings, Filters & Strainers
- Complex Machinery
- Commercial Products / Services
- Complex Electrical Components
- Build to Print Fabrications & Components
- Strategic & Tactical Outsourcing
- Shipboard Subcontract Services

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Procures Raw Material & Electrical Components

- Metals
- Steel Plate & Shapes
- Bar
- Angle
- Pipe
- Fasteners
- Paint
- Coatings
- Insulation
- Hose
- Hose Fittings
- Adhesives
- Lumber
- Textiles
- Chemicals
- Compounds
- Rigging Material
- Safety Equipment
- Tape
- Tools
- Hardware
- Bottles
- Lighting
- Small Electrical Components
- Hangers
- Mounts
- Covers
- Vent
- Ladders
- Sleeves
- Penetrations
- Abrasives
- Cylinders

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Procures Valves, Valve Actuators, Fittings, Filters & Strainers

- Valves
  - Standard Navy Valves
  - Ball Valves
  - Butterfly Valves
  - Check Valves
  - Gauge Valves
  - Globe Valves
  - Swing Check Valves
  - Regulator Valves
  - Relief Valves
  - Throttle Valves
- Manifolds
- Strainers
- Filters
  - Air
  - Lube Oil
  - Waste
  - Water
- Expansion Joints
- Pipe Fittings
  - Formed Fittings
  - Machined Fittings

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Procures Complex Machinery

- Main Turbine Generators
- Main Reduction Gears
- High Pressure / Low Pressure Turbines
- Oxygen / Nitrogen Plants
- Elevators
- Hoists
- Cranes
- Galley & Medical Equipment
- Heating / Cooling Systems
- Compressors
- Motors
- Pumps
- Condensers
- Scrubbers
- Burners
- Actuators
- Windows
- Complex Bearings
- Precipitators
- Diesel Generators
- Array Systems
- Sanitation Systems

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Procures Commercial Products / Services (NNS Facilities Support)

- IT Hardware
- IT Software
- IT Services
- Maintenance Repair Operations
- Construction
- Engineering
- Facilities Services
- Business Services

Be advised some products / services are under long term agreements.

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Procures Complex Electrical Components

- Load Centers
- Switchboards
- Circuit Breakers
- Waveguide
- Controllers
- Fire Detection Systems
- Heaters
- Degaussing Components
- Communication Equipment (no telephones)
- Solid-State Frequency Converters

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Procures Build to Print Fabrications & Components

- Built up Tees
- Sea Chests
- Non-Ferrous Castings
- Air Flasks
- Trash Compactors
- Pinions
- Propellers
- Foundations
- Furniture
- Tanks
- Jigs
- Coamings
- Metal Joiner Doors
- Machined Items
- Centrifugal Castings
- Investment Castings
- Bed Plate
- Perforated Plate
- Lockers & Stowages
- Ferrous Castings
- Anchors & Chains
- Jet Blast Deflectors
- Sail Caps
- Elliptical Heads
- Cylinders
- Weapons Handling Components
- High Efficiency Inlet (HEI) Doors
- Large Vertical Array (LVA) Backfit
- Torpedo Tubes (breech, middle, muzzle)
- Open-Die & Closed-Die Forgings
- Water Tight Doors & Assemblies
- Dampening Tiles
- Glass Reinforced Plastic (GRP)
- Sonar & Bulkhead (GRP) Panels
- Manhole Covers & Assemblies
- Torpedo Tube Components & Assemblies

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Procurement of Strategic and Tactical Outsourcing

- Machine Shop
- Sheet Metal
- Paint & Powder Coat
- Pipe Assemblies
- Radiological Testing (RT)
- Tile
- Sound Dampening
- Molds
- Structural Fabrication (rolling/forming/fab plate flattening)
- Fixtures
- CVN Base A Units & Storage
- Blast & Coat
- Large Assemblies & Super Structures
- Deck Grating
- Shafts & Couplings

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Procures Shipboard Subcontract Services

- Subcontract Services
- Leased Labor
- Consulting
- Engineering Services
- Testing
- Internal Research & Development (IRAD)
- Customer Research & Development (CRAD)

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How to Become a NNS Supplier



Prospective Supplier Program

Companies interested in becoming a NNS supplier should complete a Prospective Supplier Form located on the Newport News Shipbuilding External Suppliers website:

https://hii.com/suppliers/newport-news-suppliers/nns-become-a-supplier/



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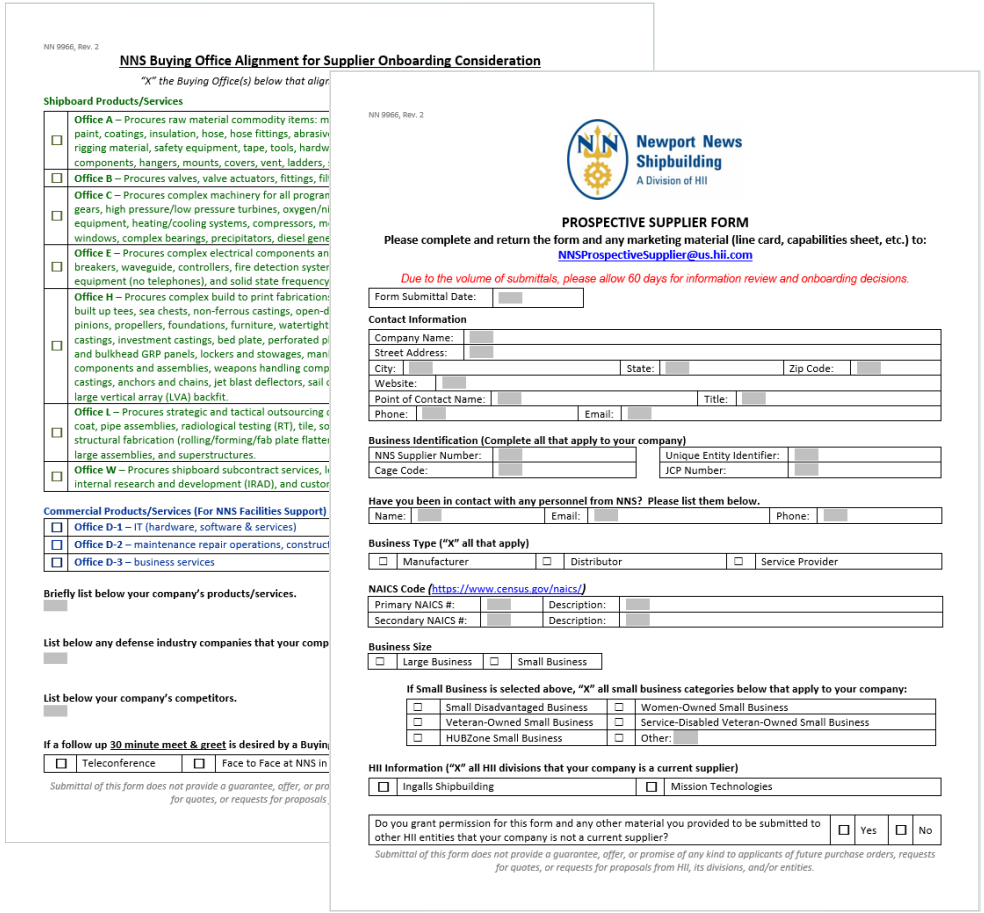
NNS Prospective Supplier Form



NN 9966, Rev. 2

NNS Buying Office Alignment for Supplier Onboarding Consideration

"X" the Buying Office(s) below that align

Shipboard Products/Services

- ☐ **Office A** – Procures raw material commodity items: m paint, coatings, insulation, hose, hose fittings, abrasiv rigging material, safety equipment, tape, tools, hardw components, hangers, mounts, covers, vent, ladders,
- ☐ **Office B** – Procures valves, valve actuators, fittings, fil
- ☐ **Office C** – Procures complex machinery for all progran gears, high pressure/low pressure turbines, oxygen/ni equipment, heating/cooling systems, compressors, m windows, complex bearings, precipitators, diesel gene
- ☐ **Office E** – Procures complex electrical components an breakers, waveguide, controllers, fire detection syster equipment (no telephones), and solid state frequency
- ☐ **Office H** – Procures complex build to print fabrication built up tees, sea chests, non-ferrous castings, open-d pinions, propellers, foundations, furniture, watertight castings, investment castings, bed plate, perforated p and bulkhead GRP panels, lockers and stowages, man components and assemblies, weapons handling comp castings, anchors and chains, jet blast deflectors, sail large vertical array (LVA) backfit.
- ☐ **Office L** – Procures strategic and tactical outsourcing coat, pipe assemblies, radiological testing (RT), tile, so structural fabrication (rolling/forming/fab plate flatte large assemblies, and superstructures.
- ☐ **Office W** – Procures shipboard subcontract services, l internal research and development (IRAD), and custor

Commercial Products/Services (For NNS Facilities Support)

- ☐ **Office D-1** – IT (hardware, software & services)
- ☐ **Office D-2** – maintenance repair operations, construct
- ☐ **Office D-3** – business services

Briefly list below your company's products/services.

List below any defense industry companies that your comp

List below your company's competitors.

If a follow up 30 minute meet & greet is desired by a Buyin

☐ Teleconference ☐ Face to Face at NNS in

Submittal of this form does not provide a guarantee, offer, or pro for quotes, or requests for proposals

NN 9966, Rev. 2

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PROSPECTIVE SUPPLIER FORM

Please complete and return the form and any marketing material (line card, capabilities sheet, etc.) to:
NNSProspectiveSupplier@us.hii.com

Due to the volume of submittals, please allow 60 days for information review and onboarding decisions.

Form Submittal Date:

Contact Information

Company Name:
Street Address:
City: State: Zip Code:
Website:
Point of Contact Name: Title:
Phone: Email:

Business Identification (Complete all that apply to your company)

NNS Supplier Number: Unique Entity Identifier:
Cage Code: JCP Number:

Have you been in contact with any personnel from NNS? Please list them below.

Name: Email: Phone:

Business Type ("X" all that apply)

☐ Manufacturer ☐ Distributor ☐ Service Provider

NAICS Code (https://www.census.gov/naics/)

Primary NAICS #: Description:
Secondary NAICS #: Description:

Business Size

☐ Large Business ☐ Small Business

If Small Business is selected above, "X" all small business categories below that apply to your company:

☐ Small Disadvantaged Business ☐ Women-Owned Small Business
☐ Veteran-Owned Small Business ☐ Service-Disabled Veteran-Owned Small Business
☐ HUBZone Small Business ☐ Other:

HII Information ("X" all HII divisions that your company is a current supplier)

☐ Ingalls Shipbuilding ☐ Mission Technologies

Do you grant permission for this form and any other material you provided to be submitted to other HII entities that your company is not a current supplier? ☐ Yes ☐ No

Submittal of this form does not provide a guarantee, offer, or promise of any kind to applicants of future purchase orders, requests for quotes, or requests for proposals from HII, its divisions, and/or entities.

Email completed form to NNSProspectiveSupplier@us.hii.com

1. Contact Information
2. Business Identification
3. NNS POC
4. Business Type
5. North American Industry Classification System (NAICS) Codes
6. Business Size
7. NNS Buying Office Alignment
8. Company's Products / Services
9. HII Supplier Status
10. Defense Industry Company Status
11. Company's Competitors
12. "Meet and Greet" Preference

Include Marketing Materials – Line Card, Capabilities Sheet, Competency Statement

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NNS Prospective Supplier Information

- **Joint Certification Program (JCP)** Not Required for Suppliers Located Outside of North America: A certification required by U.S. contractors that wish to obtain **access to unclassified technical data** disclosing military critical technology that is under the control of, or in the possession of the Department of War (DoW).
  - The JCP is managed by the Defense Logistics Agency (DLA).
  - A JCP certification establishes the eligibility of a U.S. or Canadian contractor to receive Unclassified Technical Data (UTD).
  - NNS personnel can only exchange UTD with suppliers that have an active JCP.
  - For more information please refer to the following website: https://www.dla.mil/Logistics-Operations/Services/JCP/
- **System for Award Management (SAM):** Any government, business, grantee or organization (known as an "Entity" in SAM) wishing to do business with the federal government under a Federal Acquisition Regulation (FAR)-based contract is required to registered in SAM. NNS **highly encourages** its suppliers and prospective suppliers to register in the SAM database at www.sam.gov.

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The Prospective Supplier Process

- The supplier emails the Completed Prospective Supplier Form and Marketing Material to NNSProspectiveSupplier@us.hii.com.
- NNS acknowledges receipt of the email and provides next steps.
- NNS Stakeholders review the supplier's information, align it with procurement needs, and decide whether to pursue the supplier.
- The supplier may be considered for the Try RFQ process. A Try RFQ is a solicitation that allows buyers to evaluate how the supplier will respond to actual NNS requirements before an onboarding decision has been made. The supplier will be notified via email of next steps.
- If NNS decides not to onboard the supplier, the supplier will be notified via email.
- If NNS considers onboarding the supplier, then a "meet and greet" may be scheduled.
- The "meet and greet" is a 30-minute discussion (in person or virtual) between the supplier and NNS stakeholders.
- If NNS decides to onboard the supplier, the supplier will receive an email with the supplier data & certifications and supplier quality forms to complete.

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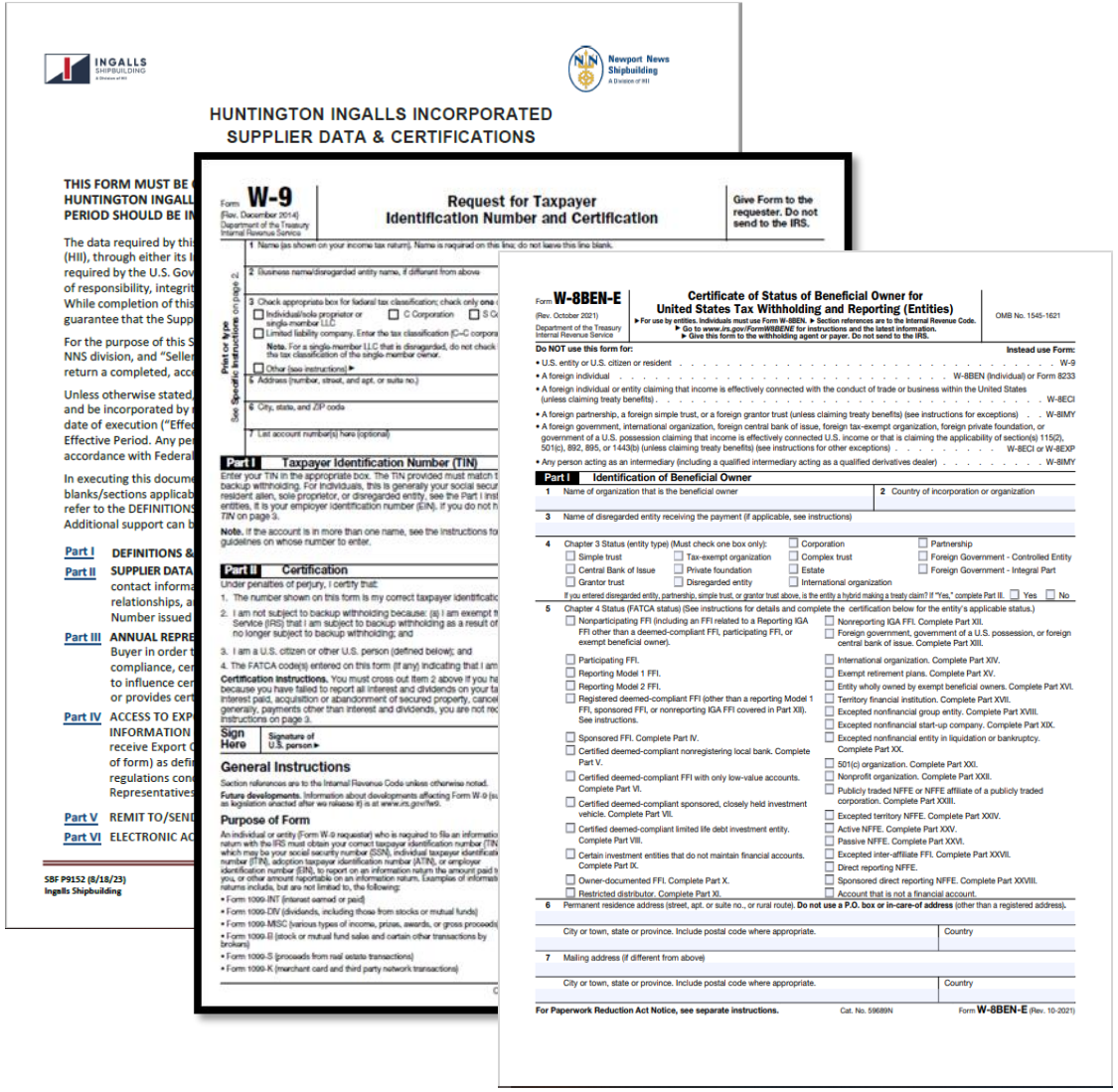
Onboarding New Suppliers – Supplier Data & Certifications

If NNS decides to pursue business with a supplier, the supplier must complete the Supplier Data & Certifications Form (9152) and provide a W-9 (Domestic Suppliers) or W-8BEN-E (International Suppliers). The 9152 Form is an annual requirement for suppliers.

The Supplier Data & Certifications Form requests:

1. Company Name / Addresses
2. NATO Cage Code (NCAGE)
3. NAICS Codes
4. Unique Entity Identifier (UEI)
5. Tax ID Number
6. Legal Entity Type
7. Business Type and Concern
8. Certifications



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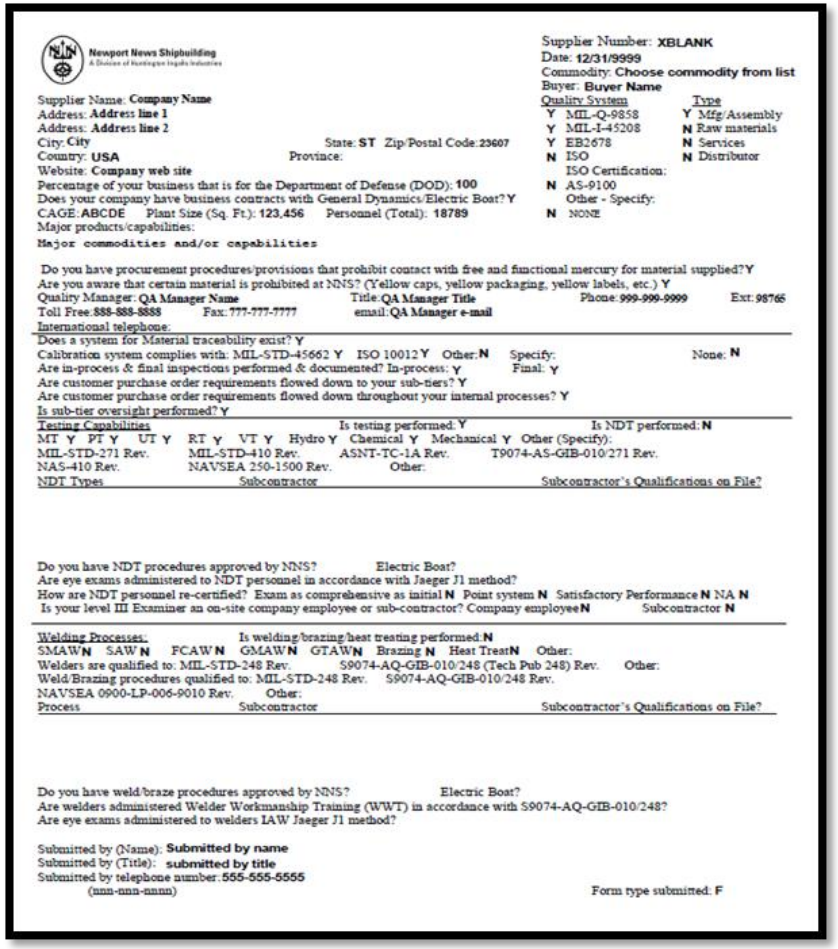
Onboarding New Suppliers – Supplier Quality



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Supplier Number: XBLANK
Date: 12/31/9999
Commodity: Choose commodity from list
Buyer: Buyer Name

Supplier Name: Company Name
Address: Address line 1
Address: Address line 2
City: City State: ST Zip/Postal Code: 23607
Country: USA Province:
Website: Company web site
Percentage of your business that is for the Department of Defense (DOD): 100
Does your company have business contracts with General Dynamics/Electric Boat? Y
CAGE: ABCDE Plant Size (Sq. Ft.): 123,456 Personnel (Total): 18789
Major products/capabilities:
Major commodities and/or capabilities

Quality System
Y MIL-Q-9858
Y MIL-I-45208
Y EB2678
N ISO
ISO Certification:
N AS-9100
Other - Specify:
N NONE

Type
Y Mfg/Assembly
N Raw materials
N Services
N Distributor

Do you have procurement procedures/provisions that prohibit contact with free and functional mercury for material supplied? Y
Are you aware that certain material is prohibited at NNS? (Yellow caps, yellow packaging, yellow labels, etc.) Y
Quality Manager: QA Manager Name Title: QA Manager Title Phone: 999-999-9999 Ext: 98765
Toll Free: 888-888-8888 Fax: 777-777-7777 email: QA Manager e-mail
International telephone:
Does a system for Material traceability exist? Y
Calibration system complies with: MIL-STD-45662 Y ISO 10012 Y Other: N Specify: None: N
Are in-process & final inspections performed & documented? In-process: Y Final: Y
Are customer purchase order requirements flowed down to your sub-tiers? Y
Are customer purchase order requirements flowed down throughout your internal processes? Y
Is sub-tier oversight performed? Y

Testing Capabilities Is testing performed: Y Is NDT performed: N
MT Y PT Y UT Y RT Y VT Y Hydro Y Chemical Y Mechanical Y Other (Specify):
MIL-STD-271 Rev. MIL-STD-410 Rev. ASNT-TC-1A Rev. T9074-AS-GIB-010/271 Rev.
NAS-410 Rev. NAVSEA 250-1500 Rev. Other:

NDT Types	Subcontractor	Subcontractor's Qualifications on File?

Do you have NDT procedures approved by NNS? Electric Boat?
Are eye exams administered to NDT personnel in accordance with Jaeger J1 method?
How are NDT personnel re-certified? Exam as comprehensive as initial N Point system N Satisfactory Performance N NA N
Is your level III Examiner an on-site company employee or sub-contractor? Company employee N Subcontractor N

Welding Processes: Is welding/brazing/heat treating performed: N
SMAW N SAW N FCAW N GMAW N GTAW N Brazing N Heat Treat N Other:
Welders are qualified to: MIL-STD-248 Rev. S9074-AQ-GIB-010/248 (Tech Pub 248) Rev. Other:
Weld/Brazing procedures qualified to: MIL-STD-248 Rev. S9074-AQ-GIB-010/248 Rev.
NAVSEA 0900-LP-006-9010 Rev. Other:

Process	Subcontractor	Subcontractor's Qualifications on File?

Do you have weld/braze procedures approved by NNS? Electric Boat?
Are welders administered Welder Workmanship Training (WWT) in accordance with S9074-AQ-GIB-010/248?
Are eye exams administered to welders IAW Jaeger J1 method?

Submitted by (Name): Submitted by name
Submitted by (Title): submitted by title
Submitted by telephone number: 555-555-5555
(nnn-nnn-nnnn)
Form type submitted: F

- Depending on the products or services being procured, Suppliers may be requested to provide information regarding their Quality Program.
- NNS Supplier Quality periodically conducts on-site audits.

The information requested includes:

1. Company Name
2. Manufacturing Addresses
3. Quality Systems Certifications
4. Quality Assurance Manager
5. Material Traceability Process
6. Testing Capabilities
7. NDT Procedures / Qualifications
8. Welding Procedures / Qualifications

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Onboarding New Suppliers – Supplier Quality and Controlled Unclassified Information

- Terms and Conditions: The Supplier should review NNS Appendix A terms and conditions and corresponding supplement on NNS External Suppliers webpage and invoked FAR / DFARS clauses, if applicable. These can be found at this link: https://www.hii.com/suppliers/newport-news-suppliers/appendix
- Quality Systems:
  - In general, most material suppliers should have a quality system that generally conforms to ISO 9001 / MIL-I-45208 / EB Spec 2678.
  - Flowdown of technical, quality, and contractual requirements from NNS purchase orders to sub-tier suppliers and contractors should be a feature of the supplier's purchasing and quality systems.
- Fabrication Welding and Non-Destructive Testing (NDT): A supplier of items requiring fabrication welding and NDT should be capable of, or willing to develop welds, conforming to Navy Tech Pub 248 and Tech Pub 271 welding and NDT systems. Information on these specific publications can be found at this link: https://www.hii.com/suppliers/newport-news-suppliers/nns-become-a-supplier
- As Seller-Offeror, suppliers may receive Controlled Unclassified Information (CUI), which is subject to the requirements of 32 CFR Part 2002 (the "CUI Regulation") and in some cases also with DFARS 252.204-7012, Safeguarding Covered Defense Information and Cyber Incident Reporting (the "DFARS clause"), in support of bid and proposal activities of HII. In order to receive CUI, suppliers must agree to handle the CUI in accordance with the requirements of the CUI Regulation and (for electronic transmission of CUI) the DFARS clause. If suppliers are selected as a subcontractor to HII under a related U.S. government prime contract, the subcontract will contain the DFARS clause or a similar clause as a mandatory flow down.

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Controlled Unclassified Information (CUI)

- **When in use, control CUI by:**
  - Ensuring those without unauthorized access and a need-to-know cannot obtain visual or physical access that would permit detailed explanation
  - Preventing CUI exposure to foreign nationals
  - Putting away, covering, or turning face-down CUI materials anytime persons without need-to-know are present

- **When in storage, safeguard CUI by:**
  - Storing it in a controlled environment with physical and / or procedural controls sufficient to prevent unauthorized access
  - Utilizing any authorized or accredited measures for safeguarding classified information
  - Safeguarding CUI in a sturdy container or designated room or closet that:
    - Is secured by a key-operated lock
    - Shows immediate signs of tampering to access

Note: This is not applicable to Naval Nuclear Propulsion Information (NNPI). NNPI must be accessed, controlled, and protected in accordance with OPNAV N9210.3.

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The Prospective Supplier Process, continued…

- Once the supplier submits completed forms, and forms are accepted (meet requirements); the supplier is assigned a supplier number.
- The supplier is then authorized for selection as a procurement supplier.
- Buying Offices are notified that the supplier is now in the purchasing system.
- Buying Offices may begin issuing request for quotes (RFQs) to the supplier.
- After receiving an RFQ, the supplier should:
  - Review the RFQ fully to ensure understanding of all requirements
  - Submit its quote in response to the RFQ by the quote deadline
  - Provide all requested information such as price, delivery date, etc.
  - Clearly note any exceptions to the requirements in the RFQ
  - Contact buyer with questions
- NNS will evaluate quotes for technical compliance and best value and award the supplier a purchase order / subcontract, if appropriate.

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Ethics and Compliance

- NNS is committed to complying with all applicable laws, regulations and standards
- Performing ethically and with integrity is Every NNS Employee's Responsibility
- NNS has a **robust** Ethics and Compliance Program designed to:
  - Prevent, detect and remediate misconduct
  - Reduce likelihood that employees will rationalize and engage in bad behavior
  - Charge leaders with not creating an environment where employees feel pressure to work outside of procedures to meet business goals
  - Provide a "safe" way for employees to report misconduct without fear of retaliation
- To be a responsible NNS Supplier, NNS **needs its suppliers** to have this same level of commitment
- Ethics and compliance requirements are invoked through terms and conditions of purchase orders / subcontracts
- NNS has information and tools on its NNS External Suppliers Webpage to assist suppliers with developing and enhancing their ethics and business conduct processes
- For more information, or to see the tools to support suppliers, follow this link: https://www.hii.com/suppliers/newport-news-suppliers/nns-supplier-ethics-and-compliance

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NNS Supplier Responsibilities

Review and understand all requirements in NNS purchase order / subcontract

Abide by all applicable laws and regulations

Continue to look for ways to improve the value of your products and services

Provide quality products and / or services

Provide consistent on-time delivery

Conduct all business in an ethical manner

Ensure all tiers of the supply chain understand contractual responsibilities related to the purchase order / subcontract

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Supplier Code of Conduct; Expectations NNS hold for Suppliers





"I believe HII's culture of ethics is critically important to our long-term success. Ethical decision-making and a culture of doing the right thing are more than goals: they are expected and they need to be demonstrated by all of us everyday, in big and small ways."

Chris Kastner
CEO and President, HII

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Commonly Asked Questions

1. **How does a potential supplier find out about opportunities?** NNS does not advertise opportunities. Current suppliers are made aware of opportunities through contact with their Supply Chain Management (SCM) Buyer.
2. **Does NNS have a tier 2 program? If so, how does it work?** No, NNS does not have a Tier 2 program.
3. **How does a supplier maintain a productive relationship with NNS?**
   - Consistent communication with SCM is important.
   - Once on-boarded, build a relationship with the SCM buyer and communicate openly and honestly about your products, services and capabilities.
   - When in doubt, ask questions. Don't over extend your company.
   - Connect with the Supplier Development office for training opportunities.
   - Diversify business products / services within HII Divisions, and make sure you understand how to do business with NNS.
4. **Do FAR and DFARS apply to indirect procurements?** Maybe, carefully review terms and conditions invoked in RFQs and contracts to see if FAR and DFARS are applicable.

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Contact Information

NNS Prospective Supplier Program:

NNSProspectiveSupplier@us.hii.com

Katina Adams, Manager
Prospective Supplier and Small Business Programs
757-380-7011
SmallBusiness@us.hii.com

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